

MINUTES OF A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF COEUR D' ALENE, IDAHO,
HELD AT THE LIBRARY COMMUNITY ROOM

December 16, 2025

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on December 16, 2025, at 6:00 p.m., there being present the following members:

Woody McEvers, Mayor

Dan English) Members of Council Present
Christie Wood)
Dan Gookin)
Kiki Miller)
Kenny Gabriel)
Amy Evans)

Dan English) Members of Council Absent

CALL TO ORDER: Mayor McEvers called the meeting to order.

INVOCATION: David Gortner with St. Luke's Episcopal Church provided the invocation.

PLEDGE OF ALLEGIANCE: Councilmember Gabriel led the pledge of allegiance.

FALL/WINTER STREETS AND ENGINEERING DEPARTMENT UPDATE: Streets and Engineering Director Todd Feusier provided an update regarding this year's snow plan and summary of the leaf pick up conducted this year. He explained the classification of streets and how they are assigned priorities. He noted that the "name the storm" contest from last year contained enough names to carry over through this year, which are based on Shakespeare literary character names. He provided reminders to citizens regarding the online snow issues form and the city code regarding their responsibility for abutting sidewalks and to not depositing snow into the street. He noted that the leaf pick up program was successful due to the equipment, staff, and assistance from other departments. The department hauled 1,104 loads which netted 149 ground loads to the airport. Councilmember Wood complimented the crew and asked if there was GPS on the vehicles so that the citizens can see when they are coming to their neighborhood. Mr. Feusier stated that he is looking at GPS software options, and sometimes scheduled routes must be changed due to garbage days. Mayor McEvers asked for an update on the old Museum building with Mr. Feusier noting that today was the second day of the demolition project and it should be completed by the end of the week.

PUBLIC COMMENTS:

Mike Sims, Coeur d'Alene, provided the Council with documents and noted his petition regarding lowering the speed limit between Atlas and Hanley Avenues. He noted that the documents provided to the Council include research and seven signed statements representing the subdivision. He expressed concern regarding the disbursement of emissions of vehicles and believes lowering the speed limit to 25 MPH will assist in mitigating those emissions and doesn't believe that it will take drivers more than one minute extra to travel that road.

Carol Root, Coeur d'Alene, noted that she lives in Indian Meadows and attended a Planning Commission meeting held on December 9. She noted that 13 people spoke and three people were interrupted by Commissioners and believes they should have held their questions to the end of their three-minute time period. Commissioner Coppess and Jamtaas were actively listening, conducted themselves respectfully, and had good follow up questions. She will e-mail the Council a summary of talking points. She expressed appreciation that the developers have purchased a parcel at the end of Industrial Way and will develop access from that parcel to Coeur Terre. She still has concerns regarding Atlas Road, as the assumption was based on it being a three-lane road, which is not scheduled for construction until 2031. She expressed concern that the widening will not be done timely. She asked Council to address the issues during the planning stages.

Pam Holcomb, Coeur d'Alene, noted that at the Planning and Zoning meeting on December 9 they discussed two Comprehensive Plan goals regarding Coeur Terre; one goal being citizens should be informed and engaged, and the other maintaining the City's small-town feel. He felt that the citizens don't feel like they are being listened to as they are allotted a 3-minute time limit and there have been no town hall meetings and they can't talk to Council outside of the public meetings. She expressed concerns about how to be heard or engaged. She thanked the Council for listening.

Tom Berube, Coeur d'Alene, noted that he also attended the Planning and Zoning meeting on December 9, and felt they were not heard due to comprehensive plan and the agenda. He expressed concern that the Commission is on the side of the developer and kept saying they are just volunteers. He was concerned that one of the Commissioners noted they would be living within Coeur Terre.

Susan Knutson, Coeur d'Alene, noted that public hearings are tense and thanked the Council for being respectful, and felt it was an unfortunate Planning Commission meeting last week, as she felt they were greeted with disrespect. Council directed staff to meet with the neighborhood and Coeur Terre and they believe the process is flawed process as this was the first time Council has met since that meeting. She noted that the City would not consider opening up Industrial loop, and the future Fire Station location was based on current population not future. She noted that the traffic impact analysis was not included in the packet and residents have not had many opportunities in the PUD process. She felt there was no consideration of their input and staff has circumvented Council's direction. She requested Council consider Industrial Loop and change the PUD process.

Allyson Crose, Coeur d'Alene, expressed disappointment of treatment of residence at the December 9 Planning and Zoning Commission meeting. The Commission stated that Phase 1 does not affect the neighborhood, and they should not speak about their traffic concerns; however, the

street layouts will affect the future phases which will affect the neighborhood. The disrespect of the neighbors was discouraging. One meeting with the developers occurred just last week. She would like the code changed so that the impacted neighborhoods could be involved in PUD planning before approval.

ANNOUNCEMENTS:

Councilmember Evan congratulated Tony Berns on his retirement and thanked him for his years of service as ignite CDA Executive Director. She reminded citizens that they can volunteer for city committees, information can be found at www.cdaid.org/263/departments/municipal/volunteer-opportunities . She apologized for missing the last City Council meeting; however, she had the opportunity to watch the #4 ranked women's soccer team play in the National Championship, which her daughter plays on. She congratulated the College of Idaho soccer and football teams.

Councilmember Miller noted that the Gem State Housing Alliance is looking at the attainable housing issues and just rolled out plan for the next year. Senator Crapo's housing survey results were just released, and they will be bringing forward policy changes. She feels good that the Housing Solutions Partnership has been echoing the data and putting forth solid solutions. Upcoming legislation looks optimistic.

Councilmember Gabriel noted that Santa is coming on the big red fire truck starting tomorrow. He noted that the community can watch the "Santa Tracker" at the city's webpage so they know when to come out with their food donation and the kids can see Santa (<https://www.cdaid.org/files/fire/santa.html>). Additionally, City staff collected 1,100 pounds of food recently and expressed appreciation in helping the community and wished everyone a Merry Christmas.

Councilmember Wood attended a Citylink meeting recently and thought they would be working on a solution and discovered the County Commissioner's haven't decided amongst themselves as to what they want to do. She noted that there was an opinion piece in the Press stating the city leaders left the meeting before public comments and she clarified that they were not aware of the public comment period and did not mean to slight anyone. City Administrator Troy Tymesen noted that the City is looking to get information back from the Commissioners. Councilmember Wood noted that Special Needs Recreation presented to the Parks and Recreation Commission their intent to begin a capital campaign.

Councilmember Gookin noted that he met with Legislators earlier this month and talked about property tax relief. He felt they were positive about the resort city tax and very understanding of city's needs. He asked Police Chief White to address the City's preparation for this evenings wind storm. Chief White noted that they are prepared for the storm and have the emergency operations center set up for unified command and will work with the Streets and Parks to get through the event. Councilmember Gookin noted that he received a written public comment from Indian meadow resident named Carl Krugar, and he read it into the records. Mr. Krugar noted he moved here 40 years ago and that he grows a large garden, loves to walk and was almost hit on Northwest Boulevard. As an Indian Meadows homeowner, he has been talking to the neighbors about the

traffic concerns and express a desire for the Council to use Industrial Loop as a connector and asked that development of Coeur Terre to start on the north end.

CONSENT CALENDAR:

1. Approval of Council Minutes for the December 2, 2025 Council Meeting.
2. Setting of the December 22, 2025 General Services/Public Works Committee Meeting.
3. Approval of Bills as Submitted.
4. Approval of Financial Report.
5. Approval of the Annual Road and Street Financial Report for the Fiscal Year Ending September 30, 2025.

MOTION: Motion by Evans, seconded by Miller to approve the Consent Calendar as presented.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye. **Motion Carried.**

RESOLUTION NO. 25-071

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AN UPGRADE TO THE CITY’S ENTERPRISE RESOURCE PLANNING (ERP) SOFTWARE SUITE TO INCLUDE THE PURCHASING MODULE; APPROVING ADDITIONAL BUDGET AUTHORITY FOR THE PURCHASE OUTSIDE THE CURRENT BUDGET; AND APPROVING A TOTAL EXPENDITURE OF \$66,049.85 FOR THE CIRRUS SOFTWARE (FORMALLY SPRINGBROOK).

STAFF REPORT: Finance Director Katie Ebner explained that the City has used Springbrook Software since 2006, now called Cirrus. She noted key operational areas currently managed in Springbrook, with highlights including general ledger; accounts payable and receivable; payroll, fixed assets, and utility billing. She noted that the City procurements have grown increasingly complex across departments. The Finance Department has been evaluating options to strengthen and streamline purchasing oversight. The City does not have a purchase order system, which is a basic internal control for any financial system, which lead to the ERP Suite offered through Cirrus. Most ERP Software with the capabilities the City needs have moved to a cloud-based model, so this business practice is seen industry-wide. In a review of ERP systems that can support the City’s volume and complexity, Cirrus has the most modern features observed. In addition, migration to a new system can be costly and disrupt services. She is requesting budget authority in the amount of \$66,049.85, which includes the software upgrade and training. Upgrading to Cirrus would strengthen budgeting and fiscal management processes across all City departments. Additionally, Cirrus’s purchase order module integrates directly with the general ledger, budget monitoring tools, and vendor management. Implementing a consistent purchase order process would align with the City’s purchasing policies and replace the City’s outdated Price Reasonableness form currently used for large purchases. In addition, implementing purchase orders would reduce risk of duplicate payments, as well as aid in departmental budget management.

DISCUSSION: Councilmember Gookin noted that he has received feedback that Springbrook is older and needs to be updated and that this item wasn’t budgeted. Ms. Ebner noted that the current version is no longer supported and this new platform is going to be more efficient, it is time to make

the change and is competitively priced. Councilmember Wood stated that it will improve the budget process and asked how soon it could get implemented. Ms. Ebner noted that they could sign an agreement by the end of the month; however, migration will take a few months and hopes to have it up and running by March.

MOTION: Motion by Gabriel, seconded by Gookin to approve **Resolution No. 25-071**, approving additional budget authority in the amount of \$66,049.85 for the purchase of a software upgrade to the Enterprise Resource Planning Software Suite.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye. **Motion Carried.**

RESOLUTION NO. 25-072

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE HISTORIC PRESERVATION COMMISSION TO APPLY FOR AND, IF AWARDED, ACCEPT AN AMERICA250 IN IDAHO GRANT IN THE AMOUNT OF \$2,500.00 FOR THE HISTORIC PRESERVATION COMMISSION AMERICA250 IN IDAHO CELEBRATION AT THE KOOTENAI COUNTY COURTHOUSE ON JULY 3, 2026, IN CONJUNCTION WITH THE COUNTY’S HISTORIC PRESERVATION COMMISSION.

STAFF REPORT: Community Planning Director Hilary Patterson noted that America will be celebrating 250 years on July 4, 2026. The America250 in Idaho Celebration Fund provides seed funding to help local jurisdictions create celebrations commemorating the ideals of the American Revolution - equality, liberty, and justice – and to participate in a once-in-a-generation opportunity to honor the American spirit. The Kootenai County Courthouse will turn 100 in 2026, and Idaho became a state on July 3, 1890. The County’s Historic Preservation Commission has asked the City of Coeur d’Alene’s Historic Preservation Commission to partner in an America250 Celebration on July 3, 2026 outside the Courthouse to celebrate America’s 250th birthday and the 100-year history of the Kootenai County Courthouse. For united applications, each city or county participating will be eligible to receive up to \$2,500 in seed funding, the City and County Historic Preservation Commissions would like to jointly submit for funding toward the celebration. As part of the celebration, the County plans to bury a new time capsule for the next 100 years, use ground penetrating radar to try to locate the existing time capsule buried on the grounds of the Courthouse by the Masons when the Courthouse was built in 1926, have Idaho Supreme Court Justice Cynthia Meyer speak, and have historic photos printed and framed as an exhibit to hang in the new Justice Building. Funds requested by the City will be used in support of the celebration and may include a stone marker for the new time capsule, closing off the roadways for the event potentially including traffic control expenses, audio/visual support such as a video of the event, advertising and/or commemorative giveaways. Grant applications are due by December 31, 2025. Grant funds will be paid in disbursements as an advance once a grant agreement is fully signed and executed.

MOTION: Motion by Miller, seconded by Evans to adopt **Resolution No. 25-072**, to authorize the application for and, if awarded, acceptance of an America250 in Idaho Grant in the amount of \$2,500.00 for the Historic Preservation Commission’s America250 in Idaho celebration at the Kootenai County Courthouse on July 3, 2026.

ROLL CALL: Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye. **Motion Carried.**

COUNCIL BILL NO. 25-1021

AN ORDINANCE PROVIDING FOR THE AMENDMENT OF COEUR D'ALENE MUNICIPAL CODE § 15.05.010(B); PROVIDING FOR THE REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE PUBLICATION OF A SUMMARY OF THE ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE THEREOF.

STAFF REPORT: Deputy Fire Marshal Craig Etherton noted that in 2024, Council repealed that section of the Municipal Code which required firefighter equipment rooms in high-rise structures. At the same time, Council adopted the FARS safety feature as described in Appendix L of the International Fire Code (IFC 2018). As adopted, the Code required that each stairwell in new construction have a supply riser. A FARS air filling station would be located in the primary stairwell on odd-numbered floors, and in secondary stairwells on even-numbered floors, including stairwells below grade. For buildings 150,000 square feet or more in size, an interior air fill panel was required to be located within two hundred feet (200') of the main entrance and at intervals not exceeding four hundred feet (400'). Developers have since indicated that a FARS is cost prohibitive in mid-rise structures and would hamper development. Investigation has revealed that other fire departments in Idaho have also modified their FARS ordinances to be more practical for developers while providing adequate fire protection. Accordingly, the Fire Department is recommending that Municipal Code § 15.05.010(B) be amended so that a FARS is required only in high rise structure and in buildings greater than 150,000 square feet in area. A high rise is defined as any building or structure at least 75 feet in height. The height of a building is measured starting at the lowest level at which the fire department can access the building and ending at the highest occupied floor. Deputy Fire Marshal Etherton noted that there is no cost to the City for this amendment, but there would be savings for Developers and recommended Council approve the code amendment.

DISCUSSION: Councilmember Gabriel expressed appreciation for reviewing the code and making amendments to better met the intent of the code. Mayor McEvers asked how tall a building can be before the code applies, with Mr. Etherton explaining that it will be 75' feet, with the definition tied to the International Fire Code, so if it is rewritten in the future, we don't have to change the ordinance. FAR is a Firefighter Air Replenishing system, that is an air standpipe to refills the air tanks along the stairs, rather than firefighters having to carrying spare bottles.

MOTION: Motion by Gabriel, seconded by Evans, to dispense with the rule and read **Council Bill No. 25-1021** once by title only.

ROLL CALL: Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye. **Motion Carried.**

MOTION: Motion by Gabriel, seconded by Evans, to adopt **Council Bill 25-1021**.

ROLL CALL: Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye. **Motion Carried.**

RESOLUTION NO. 25-073

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AGREEMENTS WITH TROY TYMESON, GEORGE DAILEY, BILL DERUYTER, JEFF FLETCHER, MIKE FREDRICK, TOM GREIF, KATIE HIRST, BLAINE PORTER, MATT SOWA, JUANTIA KNIGHT, ALISON PALMER, BILL GREENWOOD, MARK WALTER, JON CANTRELL, JUDI GRIFFIN, LOUISE MARTIN, BRANDON MCCORMICK, TIM NEAL, BILL TILSON, LEE WHITE, DENNIS GRANT, TERRY LEIGH, DAVID HAUSER, AND LARRY PARSONS THROUGH THE VOLUNTARY SEPARATION INCENTIVE PROGRAM.

STAFF REPORT: Finance Director Katie Ebner noted that earlier this year, the City Council directed staff to analyze the fiscal impacts of offering a Voluntary Separation Incentive Program (VSIP). Under the adopted program parameters, employees may apply for a one-time incentive payment in exchange for voluntarily separating from City employment within the next 12 months and separating from the City's insurance. Council further directed that only applications that generate at least \$25,000 in wage savings in the first 12 months—exclusive of the incentive payment—are eligible for approval. The Finance Department conducted an individualized financial analysis for each application, evaluating estimated vacancy savings based on how long a position could remain unfilled; the salary differential between departing and replacement employees; the cost of the one-time incentive payment, and the combined net fiscal impact for each position. The calculation estimates a total of \$862,000 in ongoing annual savings beginning after FY 27/28. She stated that these ongoing savings reflect structural wage differentials where replacement positions, if filled, are expected to cost less than the departing employees.

DISCUSSION: Councilmember Wood noted that savings aren't going to be immediate but can be viewed as ongoing. She noted that the budget is a little upside down and the City had to take tax increases in order to keep operations the same. Council wanted to look at how they could positively impact the budget, which is difficult as everything is essential; however, this is a way to find and realize savings. Ms. Ebner noted that the audit is ongoing, and the City will see less of a deficit than originally projected as the budget is very fluid. Mayor McEvers asked what the impact would be if the Council did not approve this item, with Ms. Ebner noting that it is hard to say who would have retired if the incentive wasn't there; however, we now know the dates of departure and departments can better and hopefully reduce constant staffing.

MOTION: Motion by Wood, seconded by Gookin to approve **Resolution No. 25-073**; approving Voluntary Separation Incentive Agreements with the following employees: Troy Tymesen, George Dailey, Bill Deruyter, Jeff Fletcher, Mike Fredrick, Tom Greif, Katie Hirst, Blaine Porter, Matt Sowa, Juantia Knight, Alison Palmer, Bill Greenwood, Mark Walter, Jon Cantrell, Judi Griffin, Louise Martin, Brandon McCormick, Tim Neal, Bill Tilson, Lee White, Dennis Grant, Terry Leigh, David Hauser, and Larry Parsons.

DISCUSSION: Councilmember Gabriel worked with people on the list for a very long time and they made this City great. During your employment the goal is to retire, and he thanked the employees for their work over the years. Councilmember Miller stated that she is sorry to see the employees go, but they are deserving. She hears that this is a short-term savings program and likes

that we can plan for replacements. Mayor McEvers agrees and noted that this provides an opportunity to reorganize.

ROLL CALL: Gabriel Aye; Gookin Aye; Wood Aye; Evans Aye; Miller Aye. **Motion Carried.**

RESOLUTION NO. 25-074

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING THE PURCHASE AND INSTALLATION OF A MIOX CHLORINE GENERATION UNIT FROM FILTRATION TECHNOLOGIES IN THE AMOUNT OF ONE HUNDRED TWENTY-TWO THOUSAND FIVE HUNDRED SEVENTY-FIVE AND NO/100 DOLLARS (\$122,575.00), TO BE INSTALLED AT THE LOCUST WELL.

STAFF REPORT: Assistant Water Department Director Glen Poelstra explained in previous years, the Water Department utilized 100% gas chlorine as a disinfectant. Due to its high volatility and dangerous nature, it was decided to source a different method of disinfection. Technology has been developed to utilize a liquid salt solution along with direct current electricity as a way of producing a consistent source liquid chlorine at a much safer concentration for employees to handle. Less than a ½% of chlorine is generated and injected at each well site to keep the minimum required amount of chlorine in the distribution system. A Microclor brand of chlorine generation unit currently is installed at the Locust Well but has reached end of life and parts have become more expensive and unreliable to source. The Miox brand units have been installed at multiple other well sites and have proven to be reliable units. Filtration Technologies was the only bidder to respond to the formal bid and is able to supply and install a 15 PPD (pound per day) Miox Chlorination Unit at a total cost of \$122,575.00. A line-item amount of \$125,000 was budgeted for this unit, with a budgeted amount of \$125,000 for the project. Therefore, staff recommends approval of the agreement.

DISCUSSION: Councilmember Wood concurred that this was a needed update, and wanted to assure that this unit will have the safety alarms that are they sufficient, with Mr. Poelstra noting that this would be built into SCADA system and they are their daily checks to make sure there are no leaks. Additionally, Mr. Poelstra clarified that this unit does not have caustic enough fluid to cause alarm. Mayor McEvers noted that some cities chlorinate water, which can affect the taste of the water and wondered how we monitor. Mr. Poelstra explained that chlorination is based on how many gallons of water are pumped per minute per well and that they have found .2 parts per million in the system works best. A lack of chlorine affects taste and smell, and they do have some levels required by DEQ.

MOTION: Motion by Wood, seconded by Miller to approve **Resolution No. 25-074**; accepting the low bid of, and approving an agreement with, Filtration Technologies in the amount of \$122,575.00 for the purchase and installation of a Miox Chlorine Generation Unit to be installed at the Locust Well.

ROLL CALL: Gookin Aye; Wood Aye; Evans Aye; Miller Aye; Gabriel Aye. **Motion Carried.**

RESOLUTION NO. 25-075

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, RATIFYING CHANGE ORDERS #1 AND #2 TO THE CONTRACT WITH GINNO CONSTRUCTION IN AN AMOUNT OF \$16,320.55, FOR THE POLICE SUPPORT SERVICES BUILDING PROJECT.

STAFF REPORT: Building Maintenance Superintendent Adam Korytko noted that the construction of the Police Support Services Building project was complete and presented the ratification of Change orders 1 and 2. He explained that during the construction Change Order #1 addressed site condition deficiencies, specifically the lack of documented compaction under the slab, which required over-excavation and re-compaction. This Change Order also included utility upgrades, such as relocating the fire sprinkler tie-in to ensure adequate pressure and extending power/gas to the future training facility. Change Order #2 incorporated minor revisions requested by the Police Department to increase outlets/data drops and corrected a design issue by removing two obstructing bollards from the command trailer bay. He explained that the project budget was \$1,095,000.00, with Change Order increases in the amount of \$16,320.55, the total project cost was \$1,111,320.55. Additional costs were covered by the insurance proceeds from the 2024 fire claim.

DISCUSSION: Councilmember Gabriel said it was a great deal and very low cost in change orders.

MOTION: Motion by Evans, seconded by Miller to approve **Resolution No. 25-075**; approving Change Orders #1 and #2 to the Police Support Services Building Project Contract with Ginno Construction Company, in the total amount of \$16,320.55.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye. **Motion Carried.**

RESOLUTION NO. 25-076

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, AUTHORIZING THE SIGNATURE AND SIGNATURE AUTHORITY OF DANIEL K. GOOKIN.

STAFF REPORT: Finance Director Katie Ebner explained that the City maintains multiple bank and investment accounts across four institutions for the purpose of managing operational cash, debt service, reserves, utility payments, and fiduciary funds. In accordance with established internal controls and banking requirements, the Mayor and the Treasurer are authorized to sign checks, banking documents, and other financial instruments on behalf of the City. With the transition to a new Mayor effective January 7, 2026, updates are needed to remove current Mayor McEvers and add Mayor-elect Gookin.

MOTION: Motion by Wood, seconded by Gabriel to approve **Resolution No. 25-076**; authorizing Mayor Daniel K. Gookin to be added as an authorized signer on all City of Coeur d’Alene bank accounts, investment accounts, and financial instruments, effective January 7, 2026.

ROLL CALL: Wood Aye; Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye. **Motion Carried.**

EXECUTIVE SESSION MOTION: Motion by Gookin, seconded by Wood to enter into

Executive Session Pursuant to Idaho Code § 74-206(1) (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. *This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.*

ROLL CALL: Evans Aye; Miller Aye; Gabriel Aye; Gookin Aye; Wood Aye. **Motion Carried.**

The Council entered Executive Session at 7:34 p.m. Those present were the Mayor, City Council, City Administrator, City Clerk, HR Director and City Attorney.

Council exited Executive Session at 8:22 p.m.

ADJOURNMENT: Motion by Gookin, seconded by Gabriel that there being no other business this meeting be adjourned. **Motion Carried.**

The meeting ended at 8:22 p.m.