



# REQUEST FOR SERVICE ON A FORECLOSED PROPERTY

**CITY OF COEUR D'ALENE**  
**Finance Department**  
 CITY HALL, 710 E. Mullan  
 Coeur d'Alene, ID 83814  
 (208) 769-2223 – FAX (208) 769-2284

**Property Address:** \_\_\_\_\_

**Date Deed of Trustee Sale Recorded** \_\_\_\_\_

**Legal Recorded Owner Information:**

Name:	Phone #:	
Address:		
City:	State:	Zip:
Tax ID:	Contact:	

Pursuant to the Municipal Code of the City of Coeur d'Alene section 13.04.070 which can be accessed on our website at [www.cdavid.org](http://www.cdavid.org), fees assessed for the city utility bill (which may include: water, sewer, garbage, street lights, storm water and solid waste) must remain in the property owners' name.

The legal recorded owner may designate invoices be sent to a Real Estate Agent or Broker for the real property address listed above. ***This does not relieve the title holder of liability for payment of any fees or charges accrued.***

**As per the Listing Agent Agreement enclosed please mail invoices to:**

**Billing and Agent Information: (please print)**

Contact Name & Company:	Mailing Address:	Phone Number & email address:
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I understand that by signing said form I, the Real Estate Agent/Broker, am ultimately responsible for payment of the utility bill. I further understand that by signing this form I am designating the invoice be sent to my address and not the Title Holder and am responsible for notifying the City of any changes to this account.

***In consideration of said service, I accept responsibility for the fees if not paid.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date