



COEUR D'ALENE FIRE DEPARTMENT

Fire Prevention Bureau

300 E. Foster Ave. Coeur d'Alene, ID 83814
(208) 769-2245

Permit for Temporary Tents and Other Membrane Structures

Project Name _____ Permit Coordinator _____

Dates: From: _____ to: _____ Location: _____

Phone Number _____ Address _____

All tents and membrane structures having an area in excess of 400 square feet must have a permit and approval from the fire department.

Cost \$50.00 for single and \$100.00 for multiple structures. Make checks out to the City of Coeur d'Alene and payable at Customer Service at City Hall.

Exceptions: Tents used for recreational camping purposes; or Fabric canopies open on all sides less than 700 square feet, and The aggregate area of multiple canopies open on all sides, placed side by side, without a fire break clearance of 12 feet not exceeding 700 square feet, and have a minimum clearance of 12 feet from all other structures and tents and have no cooking operations associated.

Permits are subject to the latest edition of the Coeur d'Alene city ordinance, IFC and IBC: The following is a brief synopsis of fire code requirements, additional requirements may be necessary based upon the event or location.

- Certified flame resistant materials is required by the 2009 IFC section 2404.2: All tents, canopies, membrane structures and their appurtenances (including sidewalls, floors, drops, tarpaulins, decorations and floor material) shall be "CERTIFIED FLAME RESISTANT" and composed of flame retardant material or treated with a flame retardant in an approved manner to meet the requirements accordance with NFPA 701. IFC section 2404.3: Additionally the structure shall have a permanently attached label bearing the certification and identification of the flame retardant fabric and material.*
- Please provide a site plan showing the location and size of all tents, canopies or membrane structures in relation to buildings, parking, cooking areas and roads.
- Please provide a site plans showing all fire department access roads around all tents (20' normal or 26' FD access to a hydrant), fire hydrants and unobstructed firebreaks widths (12' between tents, 20' between cooking areas tents) and locations of all fire extinguishers in the structures. (You may show all items on one map)
- Fire Extinguishers (3-A:40-B:C), shall be installed, maintained, inspected with a travel distance not to exceed 75' travel distance.
- Combustible materials including dried vegetation, straw, hay, shavings shall not be permitted inside or within 30' of the structure at any time. All combustible trash or waste materials shall be removed on a daily basis.
- No Smoking signs shall be posted.
- Fireworks shall not be stored in or used within 100'
- Cooking, open or exposed flame cooking devices shall not be permitted inside or within 20' of the tent. (while the tent is open to the public). Warming of food with methods that pose no ignition hazard may be approved. Tents where cooking is performed (not open to the public) shall be separated from the other tent structures by 20'. Cooking shall not be allowed within 10' of an exit. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed within 20' of another structure.



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- Electrical heating and cooking equipment shall comply with the NFPA 70 Electrical Code, International Mechanical Code and the International Fuel Gas code(s).
- The occupant load allowed in an assembly structure shall be posted as determined by the fire official.
- LP gas containers shall be located outside of the structure at least 10' and not more than 25' away. (based on size)
- Flammable and combustible liquids shall be stored outside of the structure in an approved manner not less than 50' from any structure. Flammable liquid-fueled equipment shall not be used in a tent. Refueling shall occur outside a structure not less than 20' from the structure.
- Generators must be a minimum of 20' from the structure and isolated from contact with the public and must not create a nuisance exhaust.
- All tents, canopies or membrane structures used for motor vehicles or places of assembly must contact the fire department for additional requirements at 208-769-2340 ,

The Coeur d'Alene Fire Department requires 48 hours notice prior to the inspection process to complete the permit process.

PLEASE COMPLETE THIS CHECK LIST FOR ALL THE ABOVE ITEMS PRIOR TO SUBMITTING THE PERMIT.

To the best of my knowledge, the information I provided is true and correct in compliance with the locally adopted codes and ordinances, the appropriate NFPA Standards, and the State of Idaho regulations.

REPRESENTATIVE SIGNATURE

DATE

DO NOT WRITE IN THIS SPACE – OFFICIAL USE ONLY

Received by: _____ Date: _____

Assigned to: _____ Date: _____

Approved by: _____ Date: _____

PERMIT EXPIRES ON: _____